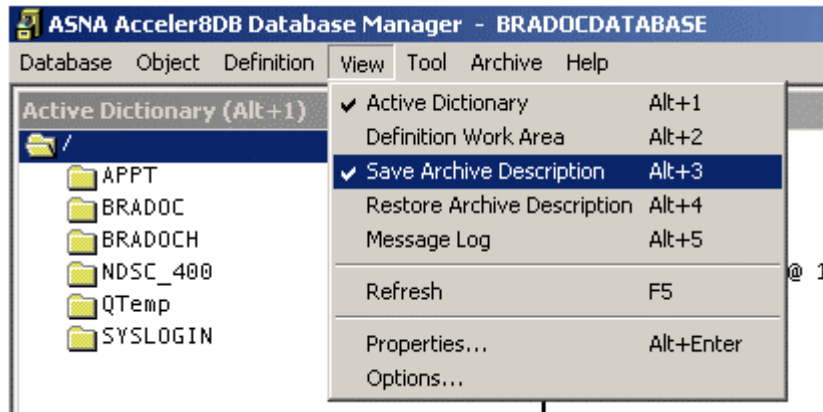
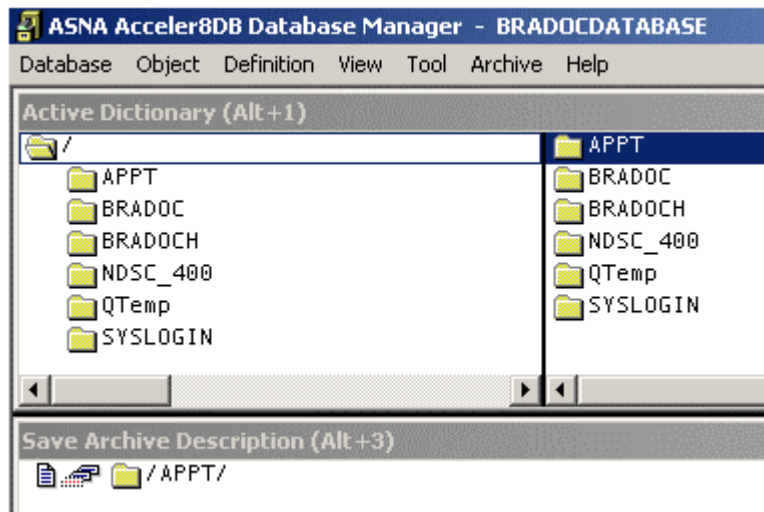


## Saving Libraries in a DGA

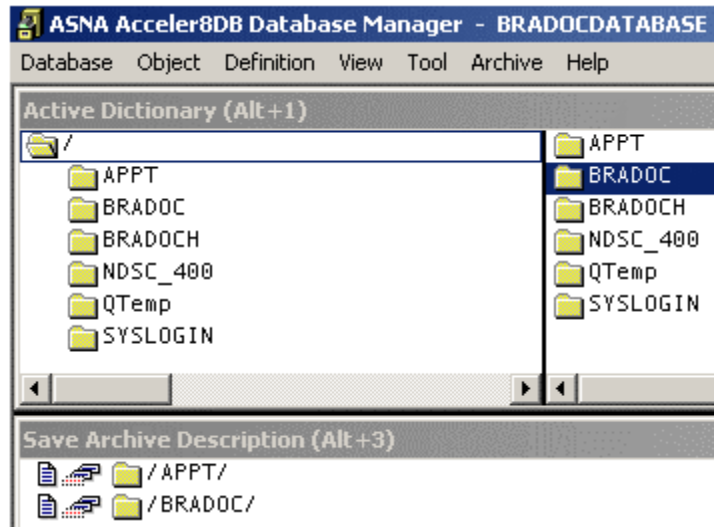
Open the Database that stores the libraries you want to create a DGA from. To make this process easier, click VIEW menu option and only check the ACTIVE DICTIONARY and SAVE ARCHIVE DESCRIPTION.



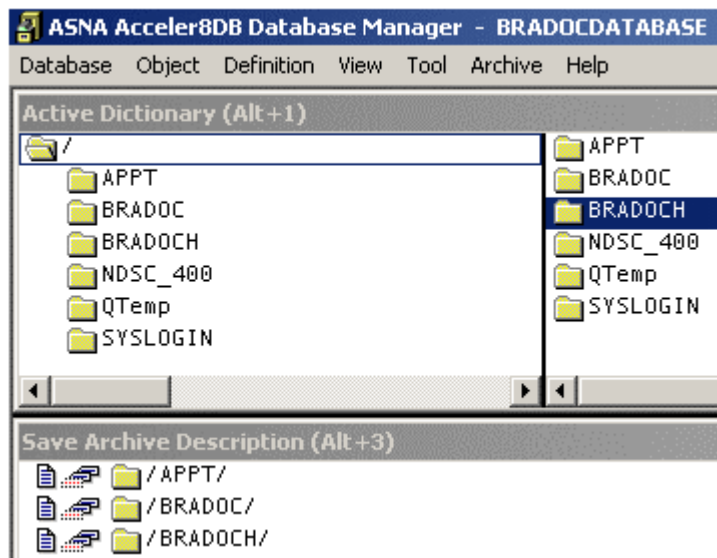
From the right window pane, single click the library you want to save, and after it is highlighted, click and hold the library and drag it to the Save Archive Description window.



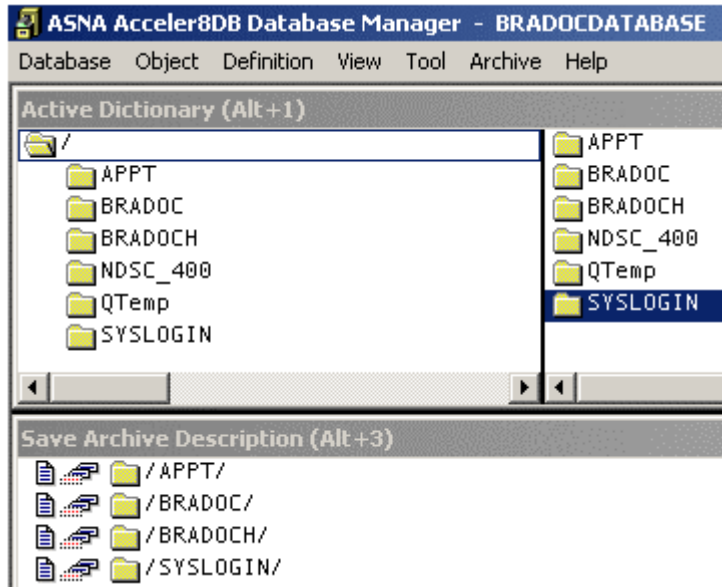
If a second library is required, continue the process as described for the first.



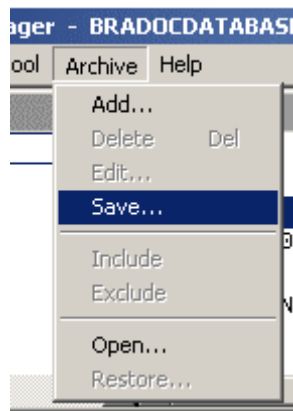
If a third library is required, continue the process as described for the first.



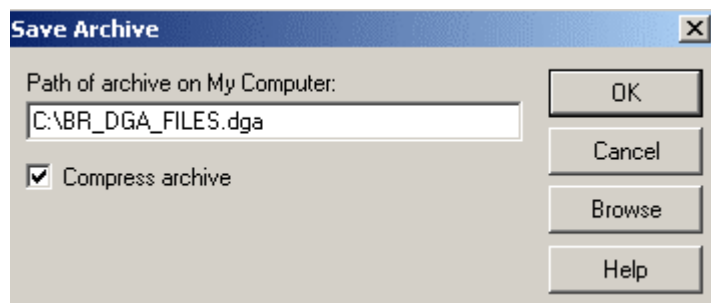
If a fourth library is required, continue the process as described for the first.



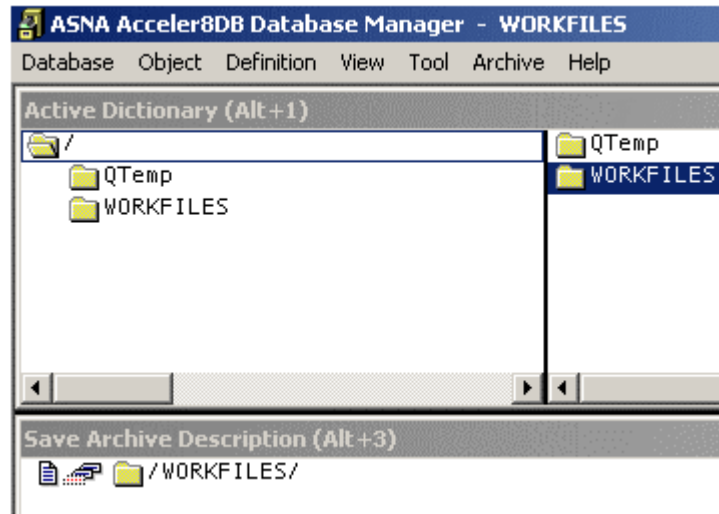
After all the required libraries are displayed in the Save Archive Description, click the ARCHIVE menu and click SAVE.



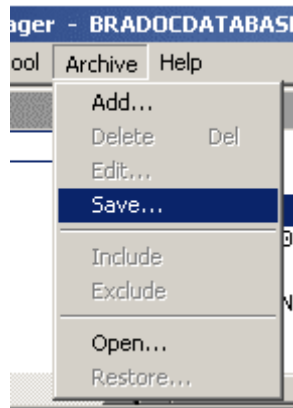
A dialog box will appear asking where to save the DGA. You can manually enter a file path or use the Browse button to set the path, and then enter the DGA name. Be sure to end the file path with .dga. After the path is entered click OK.



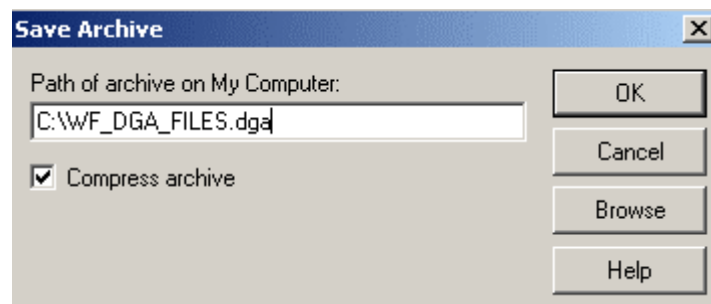
If files are required from the WORKFILES library, a separate DGA needs to be created. Simply follow the process as described from above. Remember, click the library, and drag it to the Save Archive Description.



After all libraries are selected, click the ARCHIVE menu option and click SAVE.

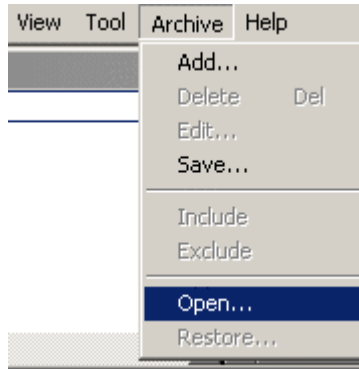


Enter or browse for the file path. Be sure to enter the new DGA name followed by .dga.

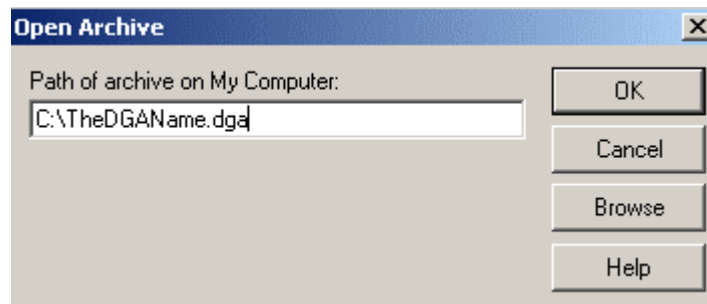


## Restoring a DGA

Open the database to which the libraries are to be restored to. Click the ARCHVIE menu option and click OPEN.



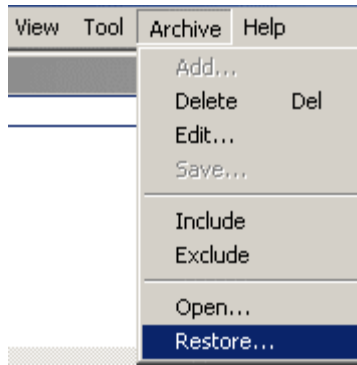
Manually enter or Browse for the DGA to restore and click OK



The DGA will now be opened and displayed in the Restore Archive Description Window.



Make sure the library displayed in the Restore Archive Description does not already exist in the ACTIVE DICTIONARY window. If it does, either cancel this operation or rename the library in the ACTIVE DICTIONARY. When you are ready to restore the library in the RESTORE ARCHVIE DESCRIPTION to the ACTIVE DICTIONARY click the ARCHIVE menu option and then click RESTORE.



Depending on the size of the library(s) being restored this process can take a few moments to a few minutes.